

**ALEMBIC PHARMACEUTICALS LIMITED**

Regd. Office: Alembic Road, Vadodara - 390 003

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Email: apl.investors@alembic.co.in

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**NOTICE**

Notice is hereby given that the 10th Annual General Meeting ("AGM") of the Members of the Company will be held on Wednesday, the 22nd July, 2020 at 3:00 p.m. IST through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the business, as set out in the Notice of the AGM.

In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its General Circular No. 20/2020 dated 5th May, 2020 read with General Circular No. 14/2020 dated 8th April, 2020 and General Circular No. 17/2020 dated 13th April, 2020 (collectively referred to as "MCA Circulars") permitted the holding of the AGM through VC / OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations, 2015") and MCA Circulars, the AGM of the Company will be held through VC / OAVM. The instructions for joining the AGM through VC / OAVM are provided in the Notice of the AGM. Members attending the AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.

The Company is pleased to provide its Members the facility of casting votes using an e-voting system ("remote e-voting"), through the e-voting services provided by National Securities Depository Limited ("NSDL"). Additionally, the Company is providing the facility of voting through e-voting system during the AGM ("e-voting"). The Members who have casted their vote by remote e-voting may also participate in the AGM, but shall not be entitled to cast their vote again. The detailed procedure for remote e-voting and e-voting during the AGM is provided in the Notice of AGM.

The remote e-voting period begins on 19th July, 2020 at 9:00 a.m. IST and ends on 21st July, 2020 at 5:00 p.m. IST. The Members of the Company, holding shares as at the cut-off date of 15th July, 2020 may cast their vote either by remote e-voting or by e-voting during the AGM. Any member, who has acquired shares of the Company and becomes member of the Company after dispatch of the Notice of AGM and holding shares as on 15th July, 2020, may obtain the login Id and password by sending request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). The remote e-voting module shall be disabled by NSDL for voting after 21st July, 2020 at 5:00 p.m. IST.

In compliance with the aforesaid MCA Circulars and SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020, Notice of the AGM along with the Annual Report will be send only through electronic mode to those Members whose email addresses are registered with the Company / Depositories.

The process for registration / updation of Email Id and updation of bank account mandate for receipt of dividend is as under:

- In case shares are held in physical mode, members are requested to visit the website of Company's Registrar & Share Transfer Agent ("RTA"), Link Intime India Private Limited at [https://linkintime.co.in/EmailReg/Email\\_Register.html](https://linkintime.co.in/EmailReg/Email_Register.html) and upload the documents required therein.
- In case shares are held in demat mode, members are requested to register / update Email Id and bank account details with their respective Depository Participants.

Members may note that the Notice and Annual Report will also be available on the Company's website [www.alembicpharmaceuticals.com](http://www.alembicpharmaceuticals.com), website of stock exchanges i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com) and National Stock Exchange of India Limited at [www.nseindia.com](http://www.nseindia.com) and on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

Grievances connected with e-voting may be referred to Ms. Pallavi Mhatre, Manager, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013. Email Id: [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) / [pallavid@nsdl.co.in](mailto:pallavid@nsdl.co.in), Tel: +91 22 24994545 / 1800-222-990.

Members who need assistance before or during the AGM, can contact on [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) / 1800-222-990 or contact Mr. Amit Vishal, Senior Manager, NSDL at [amitv@nsdl.co.in](mailto:amitv@nsdl.co.in) / +91 22 24994360 / +91 9920264780 or Mr. Sagar Ghosalkar, Assistant Manager, NSDL at [sagar.ghosalkar@nsdl.co.in](mailto:sagar.ghosalkar@nsdl.co.in), +91 22 24994553 / +91 9326781467.

For Alembic Pharmaceuticals Limited  
Sd/-

Place: Vadodara  
Date: 7th June, 2020

Charandeep Singh Saluja  
Company Secretary

This Notice is also available at Investor Section of the Company's website [www.alembicpharmaceuticals.com](http://www.alembicpharmaceuticals.com) and Corporate Announcement of Stock Exchanges' website [www.nseindia.com](http://www.nseindia.com) and [www.bseindia.com](http://www.bseindia.com)